

## ***Final Review Submittal Requirements and Checklist***

Following is a checklist of items which must be considered by the Committee prior to approval of any proposed construction. This checklist is intended to guide the property owner in preparing submissions to the Committee in order that its decisions will not be delayed by the need to request additional information.

1. Signed application and fees.
2. Electronic copies (in PDF format) of all application materials emailed to the HOA Manager at least two (2) weeks prior to the scheduled Committee meeting.
3. Vicinity map showing Lot location within Sunbeam.
4. **Site plan(s) showing building location on Lot, at a scale of not less than 1"-10', and including:**
  - a. Property boundary with lot dimensions.
  - b. Existing easements, including driveway areas applicable to Lots 1-7.
  - c. Building setbacks from Lot lines; include front, rear, and side yard dimensions.
  - d. Total square feet of building(s), including garage marked on plan.
  - e. Decks (if applicable); location and dimensions.
  - f. All utility meter, irrigation boxes, street trees, and hydrant locations.
  - g. Satellite dish location (if applicable).
  - h. Driveway design. Must note sleeving for any irrigation and control wires.
5. **Schematic landscape plan showing:**
  - a. Total square footage areas of irrigated turf. Must comply with CC&R limitations.
  - b. Plan must note drought tolerant sod or turf seed mixture.
  - c. Non-irrigated seeded areas, shrub masses and trees. Must be drought tolerant.
  - d. Hardscape showing proposed topography changes, fences, paved areas and patios.
  - e. Must note use of EPA WaterSense irrigation controllers and heads or equivalent.
  - f. Must note public right-of-way or association irrigation repair, including sleeving for all existing irrigation mains under proposed driveways/pathways
6. **Architectural drawings at not less than 1/8" = 1'-0", including:**
  - a. Floor plans
  - b. Roof plan
  - c. Exterior elevations, with exterior materials and colors located and noted on plan. All materials must be specified including but not limited to siding, trim, lighting, garage doors
  - d. Building sections through proposed structure indicating highest point of structure as well as existing and finished grades.
  - e. Exterior lighting locations and specifications.
  - f. Color board showing and describing all exterior materials, finishes and colors.
  - g. Must note location of conduit pre-installed for solar installation.
7. Any other drawings, materials or samples requested by the Design Review Committee.
8. ***Any change in the approved documents or construction must be re-submitted for review.***